



FINANCE COMMITTEE MEETING MINUTES

February 11, 2015

Meeting of the: **FINANCE COMMITTEE OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, February 11, 2015 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Gene Woelfel, Scott Konkle, Wally Dudzinske, Jerry Hallstrom
Others Present: Dianne Reese, Denis Mayer, Brian Reedy, Lori Beck

The meeting was called to order by Chairperson Woelfel.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve the agenda.

A motion was made by Dudzinske, seconded by Hallstrom, and carried to approve the minutes from the previous meeting.

Neither public participation nor communications occurred.

A motion was made by Dudzinske, seconded by Konkle, and carried to approve the meeting attendance request as submitted by Jeff Beck, Wisconsin State Firefighters Convention, March 5-7, 2015, Stevens Point; Craig Carey, 2015 Wisconsin Governors Conference on Emergency Management and Homeland Security, March 11-12, 2015, Milwaukee; Jeff Hebl, 2015 Wisconsin Governors Conference on Emergency Management and Homeland Security, March 10-12, 2015, Milwaukee; David Ditter, Annual Judge Seminar, March 19-20, 2015, Brookfield; Brett Buteyn, Jeremy Willems, Michael Golbach, Erin Scharbarth, Part-time Officer In-Service, March 9-April 13, 2015, Cleveland, WI; Cassandra Langenfeld, 2015 Airport Sponsor Workshop, March 25, 2015, Madison.

Langenfeld presented information on the fee charged for Special Assessment Letters. A motion was made by Hallstrom, seconded by Dudzinske, and carried to increase the City's charge for Special Assessment Letters to \$25.00.

The Committee reviewed the Proposal from ECWRPC to rewrite Chapter 12 of the City's Municipal Code. Langenfeld informed the Committee that the Plan Commission recommended moving forward with the proposal as submitted by ECWRPC. A motion was made by Hallstrom, seconded by Dudzinske, and carried to recommend to the Common Council to approve the proposal in the amount of \$19,181.21, Konkle abstained from the vote.

Reedy reviewed Ordinance 8.05 regarding the storage of junked vehicles on private property. The Committee agreed that Reedy should request the City Attorney, Andrew King, to go to circuit court to request a court order to receive permission to go onto private property of cited junked vehicles to have the property removed.

The Committee reviewed the request from Langenfeld to destroy documents and to hire Cintas to provide a one-time shredding service. A motion was made by Hallstrom, seconded by Dudzinske, and carried to hire Cintas to shred the requested documents as presented.

Reedy informed the Committee that the Cable access channel through Charter is not serviceable. Reedy is currently working on locating a part that will keep the channel live. The Committee agreed that if the channel cannot be serviced, an announcement should be placed into the paper to announce that the channel will no longer be available.

Langenfeld presented the January Financials.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Clerk